



West Bengal State Council of Technical and Vocational Education and Skill Development

(Technical Education Division)

Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

Memo No. WBSCTVESD/TED/I/2019-20/1201

Dated, 04 September 2019

NOTIFICATION

Sub: Online Registration, 2019-20

(For Diploma, P/T Diploma, Post-Diploma, Pharmacy, HMCT, 3DAG, MOPM, Safety, HRDLW, BSLGM, FSM)

Kind attention: Principals / Officers-in-Charge/Institutional Heads

All concerned Polytechnics/Institutions/Centers

This is for information of the Principals/Officers-in-Charge/Institutional Heads of all Polytechnics/Institutions/Centers under the academic control of this Council that Online Registration of the students admitted in the academic session 2019-20 will be held as per the following schedule.

Sl. No.	Activity	Date
1	Start of Online Registration (by the students)	09.09.2019
2	Closing of Online Registration (by the students)	24.09.2019
3	Closing of validation of registration by the Polytechnics/Institutions/Centers	26.09.2019
4	Last date of submission of signed hard copy of the registration application form (downloaded) and self-attested photocopy of the eligibility documents by the students to the Polytechnics/Institutes/Centers	26.09.2019
5	Last date of submission of list of approved registrations and registration application forms & eligibility documents (Mark sheet & Admit Card) of the students to the Council Office at 110 S N Banerjee Road, Kolkata-700013	30.09.2019

Students who have taken admission to the above mentioned courses in the Academic Session 2019-20, will have to register themselves through "**Online Registration (Academic Session 2019-20)**" section on the website **www.webscte.co.in** by providing necessary information. They have to fill in the registration form online, upload recent colour photo, upload scanned copy of original mark sheet, admit card & Kanyashree document (if applicable) and deposit the registration fee of Rs.150/- (Rs.75/- for Kanyashree) through online payment gateway (Debit Card / Credit Card / Net Banking / UPI). Finally, they have to submit the signed hard copy of the registration application form (downloaded) and self-attested photocopy of eligibility documents (Mark sheet, Admit Card, Kanyashree document) to their respective Polytechnics / Institutes / Centers. **There will be no collection of registration fee at the Institute level.** Polytechnics / Institutes / Centers can see the list of students applied for registration through "**Institute Login**" and they will have to validate registration of each and every student after due verification of the data provided by them. For the Kanyashree candidates, original document in respect of Kanyashree is to be verified at the Institute level prior to validation of registration. User ID and Password will be sent to the email address of respective Polytechnics/Institutes/Centers. Polytechnics/Institutes/Centers will have to submit the list of validated students through 'Institute Login' latest by **26.09.2019**. After completion of online registrations, Polytechnics/Institutes/Centers will have to take a printout of the list of approved students and submit the same along with all signed hard copies of registration application forms (branch-wise and year-wise) and self-attested photocopies of eligibility documents (Mark sheet, Admit Card, Kanyashree document) of the students to the Council office latest by **30.09.2019** with a forwarding letter. Eligibility documents are to be stapled with the respective registration application form.

Accordingly, concerned Polytechnics/Institutes/Centers are requested to give a suitable notification on the notice boards advising their newly admitted students to participate in the online registration process within the specified last date. **Online registration by the admitted students is mandatory.** Registration certificate will be issued only to the validated (approved) students of respective Polytechnics / Institutes / Centers. Principals/Officers-in-Charge/Institutional Heads are requested to take note of the above and do the needful.


AO (Registration)
WBSCT&VE&SD (TED)